

**Health Services
and
Development Agency
Minutes**

January 28, 2004

AGENCY MEMBERS PRESENT

Gene Caldwell, M.D., Chair
Cheryl Cunningham, Vice Chair
Subhi Ali, M.D.
Gregg Duckett, Esq.
Carl Koella, III
E. Conrad Shackelford, M.D., designee for the TennCare Director
Paul Flowers, Commissioner of Commerce & Insurance
Faye Weaver, designee for the Comptroller of the Treasury

AGENCY MEMBERS ABSENT

Bryan Atchley

AGENCY STAFF PRESENT

Melanie Hill, Executive Director
Mark Farber, Assistant Executive Director
Reid Brogden, General Counsel
Jim Christoffersen, Deputy General Counsel
Rhonda Blair, Office Manager
Melissa Bobbitt, Administrative Services Assistant II
Jeff Grimm, Health Planner III
Phil Wells, Health Planner III

GUESTS PRESENT

Jerry W. Taylor, Esq., Farris, Matthews, Branan & Hellen, P.L.C.
John L. Wellborn, Development Support Group
Frank Grace, Esq., Waller, Lansden, Dortch & Davis
Dan H. Elrod, Esq., Miller & Martin
E. Graham Baker, Esq., Weeks, Anderson, Russell, Haynes & Baker
Fleming W. Smith, Principle, Gresham, Smith & Partners
Warren L. Gooch, Atty., Kramer, Rayson, et al
Michael D. Brent, Esq., Boulton, Cummings, Connors & Berry, LLC
Kim H. Looney, Esq., Stokes, Bartholomew, Evans & Petree
William H. West, Esq., Baker, Donelson, Bearman, Caldwell
Byron Trauger, Esq., Trauger, Ney & Tuke
Richard Lodge, Esq., Bass, Berry & Sims
Scott J. McDearman, Esq., Grant, Konvalinka & Harrison
Senator Don McLeary, State of Tennessee
Senator Tommy Kilby, State of Tennessee
Senator Roy Herron, State of Tennessee
Representative Jack Sharp, State of Tennessee
Representative Johnny Shaw, State of Tennessee
Mark Cunningham, Esq., Chambliss, Bahner & Stophel PC
John Voight, Esq., Sherrard & Roe
Anastasios Georgiou, M.D., West Tennessee HealthCare
Jim Ellis, M.D., West Tennessee HealthCare
William D. Permenter, M.D., Cancer Care Center
Paul Koerner, M.D., Cancer Care Center
Tom Cook, Administrator, Cancer Care Center
Greg Firestone, Director of Radiology, West Tennessee HealthCare
Ken Hollis, Technical Director of Radiology, West Tennessee HealthCare
James E. Ross, Vice Pres., West TN HealthCare, Jackson-Madison Co General Hospital
Ron Hill, Vice President, Jackson-Madison County Hospital
Vicki Lake, Director, Jackson-Madison County Hospital
Kim Johnson
John Lacey, M.D., CMO, UT Medical Center
Steve Ross, UT Medical Center

Kevin Gray, M.D., Medical Clinic of Jackson
Diane Faulder, Extendicare of West Tennessee, Inc.
Joseph J. Busch, M.D., Diagnostic Radiology Consultants
Clyde A. Kyle, III, M.D., Diagnostic Radiology Consultants
Dr. Robert Phelgar, President, Associates Diagnostic Radiology
Dr. Viam, Chattanooga
Steve Grubbs, Cleveland Community Hospital
Lynn Chesnutt, Vice President, First Tennessee Bank
Lebron Lackey, M.D., Bradley Regional PET Imaging
H. Alan Watson, Bradley Memorial Hospital
Steven Tishler, Imaging Alliance
Lawrence Samuels, M.D., Diagnostic Radiology Consultants
Bill Sanders, Imaging Alliance LLC
Anita Thomas, M.D., Chattanooga Imaging
Sue Kilpatrick, Administrator, Plaza Radiology, LLC
Martin D. Simms, M.D., Chattanooga Imaging
Don Burman, M.D., Martune HealthCare, Inc.
Scot Hodges, M.D., Tri-State Rehabilitation
Bill Stiles, President, Stiles Healthcare Strategy, Inc.
L. Phil Hunt, RN, Ed D, Southern Adventist University
John Chrostowski, M.D., Center for Sports Medicine & Orthopaedics
Linda Knudson Lind, COO., Siskin Hospital for Physical Rehabilitation
Carlton Ulmer, Parkridge Medical Center
Terry W. Barker, Architect
Sue Longstreet, DPCS, HealthSouth Chattanooga Rehabilitation Hospital
Robert P. Mann, President, Siskin Hospital for Physical Rehabilitation
Julia Smith, Regional Controller, HealthSouth Chattanooga Rehabilitation Hospital
Donna Bourdon, CEO, HealthSouth Chattanooga Rehabilitation Hospital
Sai H. Oh, M.D., HealthSouth Chattanooga Rehabilitation Hospital
Joni Angsten, H/R Director, HealthSouth Chattanooga Rehabilitation Hospital
James E. "Scooter" Brunson, Director of Marketing, Kindred Chattanooga
Carla Decker, R.N., NHC Homecare
Michelle Bobo, Regional Nurse, NHC Homecare
Bernice Bates, Regional Executive Director, Housecall Home Health
Brenda McClanahan, Administrator, Superior Home Health Care & Hospice
Paula Mitchell, Baptist Home Care
Ada Pearce, Director, Medical Records, Smoky Mountain Home Health & Hospice Inc.
Carlene Reed, R.N., Smoky Mountain Home Health & Hospice Inc.
Thom Mills, Consultant, Smoky Mountain Home Health & Hospice Inc.
Chuck Whitfield, President/CEO, Laughlin Hospital
Pam Hamman, Director
Bob Opp, CCO, Jellico Community Hospital
Newell D. Yarborough, Jr., President, Amedisys Home Health
Teresa Ledgwood, Administrator, Amedisys Home Health
Chris Puri, THCA
Bruce Duncan, NHC
Edwin Day
Steve Taylor, Department of Health
Lin Genung, Department of Health

Chairman Caldwell called the meeting to order at 8:30 a.m. in the Main Auditorium of the Bell South Tower, Nashville, Tennessee.

DIRECTOR'S ANNOUNCEMENTS

Melanie Hill, Executive Director, made general announcements. Ms. Hill recapped the previous Certificate of Need application revision meetings. Ms. Hill announced that the Health Planning and Advisory Board is tentatively scheduled February 26th and 27th for two half day sessions. The Board with the help of a facilitator will identify the mission, vision and strategic goals for the health plan. The deferral requests and withdrawals were given at this time.

DISCUSSIONS

TennCare Discussion

Dr. Ali motioned that the TennCare discussion be postponed to the April meeting. Commissioner Flowers seconded. The motion CARRIED [8-0-0] by unanimous voice vote.

AYE: Cunningham, Flowers, Ali, Duckett, Koella, Shackleford, Weaver, Caldwell
NAY: None

CERTIFICATE OF NEED APPLICATIONS

Mark Farber summarized the following CON applications:

Tri-State Rehabilitation Hospital - (Chattanooga, Hamilton County) - Project No. CN0309-083

The establishment of a fifty (50)-bed hospital limited to rehabilitation services. Project Cost \$4,478,698.00.

William H. West, Esq., representing the applicant, addressed the Agency and Dr. Don Burman, Mature HealthCare Inc., spoke on behalf of the project. Speaking in support of the project were: State Representative Jack Sharp; Dr. Scott Hodges, Tri-State Rehabilitation Hospital; Bill Stiles, President of Stiles HealthCare Strategy Inc.; Dr. Phil Hunt, Dean, School of Nursing, Southern Adventist University; Dr. John Chrostowski, Center for Sports Medicine & Orthopaedics. Sue Longstreet, HealthSouth Chattanooga Rehabilitation Hospital was present.

Opposing the project were: Richard Lodge, Esq., representing Siskin Rehabilitation Hospital; Linda Knudson Lind, Siskin Hospital for Physical Rehabilitation; Carlton Ulmer, Parkridge Medical Center; Byron R. Trauger, Esq., representing Health South Chattanooga Rehabilitation Hospital; Terry W. Barker, Architect Present in opposition were: Robert P. Mann, President, Siskin Hospital for Physical Rehabilitation; James E. "Scooter" Brunson, Kindred Chattanooga; and Donna Bourdon, President, Dr. Sai H. Oh, Julia Smith, and Joni Angsten of HealthSouth Chattanooga Rehabilitation Hospital.

Dr. Burman rebutted the opposition.

Mr. Koella moved for denial of the project based on: 1) Need – The need is not demonstrated as the licensed bed availability does not meet minimum requirements; 2) Economic Feasibility – Feasibility is not an issue; and 3) The building of this project does not contribute to the orderly development of adequate and effective health care. Mr. Duckett seconded the motion. The motion CARRIED [8-0-0]. **DENIED**

AYE: Cunningham, Flowers, Ali, Duckett, Koella, Shackleford, Weaver, Caldwell
NAY: None

Sunbelt Homecare - (Jellico, Campbell County) - Project No. CN0309-074

The addition of Scott and Morgan Counties to the existing service area. The service area currently includes the following counties: Anderson, Campbell, Claiborne, Hancock, Knox, Loudon, Roane and Union. Project Cost \$3,000.00.

Byron Trauger, Esq., representing the applicant, addressed the Agency. Speaking on behalf of the project were: State Senator Tommy Kilby, Pam Hamman, R.N., Sunbelt Homecare Director; and Bob Opp, Vice President/CCO, Community Hospital.

Ms. Cunningham moved for approval of the project based on: 1) Need – The project will provide a full range of services that are currently not available in Scott and Morgan counties; 2) Economic Feasibility – The project is economically feasible; and 3) The project does contribute to the orderly development of adequate and effective health care to the elderly, the TennCare population, and patients of the Jellico Community Hospital in Scott and Morgan counties. The agency has adequate staff and would hire additional staff if needed. Commissioner Flowers seconded the motion. The motion CARRIED [8-0-0].

APPROVED

AYE: Cunningham, Flowers, Ali, Duckett, Koella, Shackelford, Weaver, Caldwell

NAY: None

The Endoscopy Center North, LLC - (Knoxville, Knox County) - Project No. CN0309-077

The establishment of a single specialty ambulatory surgical treatment center (ASTC) and the initiation of outpatient endoscopy surgery in approximately 6,600 gross square feet of leased space in a medical office building to be built on the campus of St. Mary's North in the vicinity of the intersection of Dannaher Lane and Emory Road in Knoxville, Tennessee. Project Cost \$2,967,761.00.

WITHDRAWN

NHC HomeCare - (Murfreesboro, Rutherford County) - Project No. CN0310-085

The addition of Macon County to existing service area. The service area currently includes the following counties: Bedford, Cannon, Coffee, Clay, Cumberland, Dekalb, Davidson, Fentress, Grundy, Jackson, Overton, Pickett, Putnam, Marshall, Morgan, Rutherford, Smith, Trousdale, Warren, White, Williamson, Wilson and Van Buren. The parent office is located at 1923 Memorial Boulevard, Suite A, Murfreesboro (Rutherford County), Tennessee. Upon approval Macon County will be removed from the NHC HomeCare license in Springfield (Robertson County), Tennessee. Project Cost \$4,000.00.

Dan Elrod, Esq., representing the applicant, addressed the Agency. Bruce K. Duncan, Assistant Vice President, Carla Decker, R.N., and Michelle Bobo, Regional Nurse of NHC Healthcare, were present.

Mr. Koella moved for approval of the project based on: 1) Need – The need to serve the area more efficiently is evident; 2) Economic Feasibility – The project is economically feasible and cash reserves are available; and 3) The project does contribute to the orderly development of adequate and effective health care and licensing is appropriate. The license from the NHC HomeCare agency that currently licenses Macon County will be surrendered. Dr. Shackelford seconded the motion. The motion CARRIED [8-0-0].

APPROVED

AYE: Cunningham, Flowers, Ali, Duckett, Koella, Shackelford, Weaver, Caldwell

NAY: None

Amedisys Home Health (Johnson City) - (Johnson City, Washington County) - Project No. CN0310-086

The addition of Cocke, Hamblen, Grainger and Hancock counties to the existing service area. The service area currently includes the following counties: Sullivan, Washington, Hawkins, Greene, Carter, Johnson and Unicoi. Project Cost \$28,000.00.

William West, Esq. representing the applicant, addressed the Agency. Teresa Ledgwood, Administrator, Amedisys Home Health spoke on behalf of the project and Newell D. Yarborough, Jr., President, Amedisys Home Health was present.

Warren L. Gooch, Esq., representing Superior Home Health and Baptist Home Care and Thom Mills, Consultant for Smoky Mountain Home Health & Hospice spoke in opposition of the project. Present in opposition were: Carlen Reed, R.N. and Ada Pearce, Director of Medical Records, Smoky Mountain Home Health & Hospice; Paula Mitchell, Director, Baptist Home Care; Bernice Bates, Regional Director, Housecall Home Health; and Brenda McClanahan, Superior Home HealthCare & Hospice.

Mr. West rebutted.

Ms. Cunningham moved for denial of the project based on: 1) Need – The applicant has not shown that there is any unmet need in this service area that it will be providing no perceived or actual need; 2)

Economic Feasibility – There is evidence that the charges are based incorrectly it is not based on the PPS system; and 3) The project does not contribute to the orderly development of adequate and effective health care as the project appears to be a duplication of services that are already provided in the service area. Ms. Weaver seconded the motion. The motion CARRIED [8-0-0]. **DENIED**

AYE: Cunningham, Flowers, Ali, Duckett, Koella, Shackelford, Weaver, Caldwell

NAY: None

Laughlin Memorial Hospital - (Greeneville, Greene County) - Project No. CN0310-087

The initiation of mobile position emission tomography (PET) services one day per week. Project Cost \$412,700.00.

Dan Elrod, Esq., representing the applicant, addressed the Agency. Chuck Whitfield, President & CEO, Laughlin Memorial Hospital and Edwin Day, Consultant were present.

Mr. Koella moved for approval of the project based on: 1) Need – There is a need in the area based on the hospital's geographical distance from Knoxville and the Tri-Cities; 2) Economic Feasibility – The project is economically feasible and cash reserves are available; and 3) The project does contribute to the orderly development of adequate and effective health care in that they are a TennCare provider and properly licensed. Ms. Cunningham seconded the motion. The motion CARRIED [7-0-1]. **APPROVED**

AYE: Cunningham, Flowers, Duckett, Koella, Shackelford, Weaver, Caldwell

NAY: None

ABSTAINED: Ali

Mr. Duckett recused from the following project:

PET Imaging Center - (Jackson, Madison County) - Project No. CN0310-088

The acquisition of a position emission tomography (PET) unit and the initiation of PET services to be located within the Cancer Care Center at 322 Hospital Blvd., Jackson (Madison County), TN. Project Cost \$2,277,790.00.

John Voight, Esq., and Byron R. Trauger, Esq., representing the applicant, addressed the Agency. Speaking on behalf of the project were: State Senator Roy Herron, and Dr. William D. Permenter, Cancer Care Centers. Present were: Tom Cook, Administrator; Dr. Paul Koerner, Cancer Care Centers; Kim Johnson; and John Wellborn, Consultant.

Opposing the project: Dan Elrod, Esq., representing Jackson-Madison County General Hospital; Dr. Anastasios Georgio, Jackson-Madison County General Hospital; and, Dr. Jim Ellis and Ken Hollis, Technical Director, West Tennessee Healthcare. Also present in opposition were: Greg Firestone, Director of Radiology; James E. Ross, Vice President, West Tennessee Health/Jackson-Madison County General Hospital; Ron Hill, Vice-President and Vicki Lake, Director, Jackson-Madison County General Hospital.

Dr. Ali moved for denial of the project based on: 1) Need – The need has not been demonstrated based on the fact that there is a PET scanner located at the Jackson-Madison County Hospital; 2) Economic Feasibility – Feasibility is not an issue; and 3) The addition of a second PET scanner in the service area would not contribute to the orderly development of adequate and effective health care. Ms. Cunningham seconded the motion. The motion CARRIED [7-0-0]. **DENIED**

AYE: Cunningham, Flowers, Ali, Koella, Shackelford, Weaver, Caldwell

NAY: None

RECUSED: Duckett

University of Tennessee Memorial Hospital - (Knoxville, Knox County) - Project No. CN0310-089

The acquisition of a position emission tomography (PET) and computerized tomography (CT) LSO 16 slice unit. Project Cost \$2,220,000.00.

Jerry W. Taylor, Esq., representing the applicant, addressed the Agency. Dr. John Lacey and Steve Ross, UT Medical Center, spoke on behalf of the project.

Mr. Koella moved for approval of the project based on: 1) Need – Need is present for cancer treatment and clinical functions; 2) Economic Feasibility – The project is economically feasible and cash reserves are available; and 3) The project does contribute to the orderly development of adequate and effective health care and they are properly licensed. Dr. Ali seconded the motion. The motion CARRIED [8-0-0].

APPROVED

AYE: Cunningham, Flowers, Ali, Duckett, Koella, Shackelford, Weaver, Caldwell

NAY: None

Mr. Duckett recused from the following project:

Extendicare of West Tennessee, Inc. - (Paris, Henry County) - Project No. CN0310-090

Modification of an existing home health agency to add ten (10) counties, delete three (3) counties and to relocate the parent office from 903 East Wood Street, Paris (Henry County) to 90 Directors Row, Jackson (Madison County), TN. The existing counties being served are: Benton, Carroll, Chester, Crockett, Dyer, Gibson, Henderson, Henry, Houston, Humphreys, Madison, Obion, Stewart, and Weakley. The ten (10) additional counties will include: Decatur, Fayette, Hardeman, Hardin, Haywood, Lake, Lauderdale, McNairy, Shelby, and Tipton. The deletion of the following three (3) counties: Houston, Humphreys and Stewart. Project Cost \$25,000.00.

Graham Baker, Esq., representing the applicant, addressed the Agency. Dr. Kevin Gray and Diane Faulder, CEO/RN, Extendicare of West Tennessee, Inc. spoke on behalf of the project. Speaking in support were State Senator Roy Herron, State Representative Johnny Shaw, and State Senator Don McLeary.

Ms. Cunningham moved for approval of the project based on: 1) Need – The need is demonstrated by the deletion of three (3) counties which can be served by other agencies in that area and for the addition of ten (10) counties based on requests by doctors and the lack of TennCare providers in that service area. Relocation of the parent office from Paris to Jackson will provide a more centrally located home office; 2) Economic Feasibility – The project is economically feasible, cash reserves are available and will have a positive cash flow; and 3) The project does contribute to the orderly development of adequate and effective health care as adequate personnel is in place and the applicant plans to add eleven (11) additional employees to adequately serve the TennCare population in that area. **Condition: The following three (3) counties, Houston, Humphreys & Stewart are to be removed from licensed area.** Dr. Shackelford seconded the motion. The motion CARRIED [7-0-0]. **APPROVED.**

AYE: Cunningham, Flowers, Ali, Koella, Shackelford, Weaver, Caldwell

NAY: None

RECUSED: Duckett

PET Imaging of Cleveland, LLC - (Cleveland, Bradley County) - Project No. CN0310-091

The establishment of an outpatient diagnostic center (ODC), the acquisition of a combination positron emission tomography (PET) and computerized tomography (CT) scanner and the initiation of PET services. Project Cost \$3,738,000.00.

Michael D. Brent, Esq., representing the applicant, addressed the Agency. Dr. Joseph J. Busch and Dr. Clyde A. Kyle, III, Diagnostic Radiology Consultants spoke on behalf of the project. Speaking in support were Dr. Steve Grubbs, Cleveland Community Hospital and Lynn Chesnutt, First Tennessee Bank.

Opposing the project were: Richard Lodge, Esq., representing Bradley Regional PET Imaging; Dr. Lebron Lackey and H. Alan Watson of Bradley Regional PET Imaging.

Mr. Brent and Dr. Kyle rebutted.

Motion 1

Ms. Weaver moved for approval of the project based on: 1) Need – There is a need for this type of technology for a cancer treatment center.; 2) Economic Feasibility –The project is economically feasible; and 3) The project does contribute to the orderly development of adequate and effective health care as this is not a duplication of services and is designed ultimately for cancer treatment. Mr. Koella seconded. The motion FAILED [1-6-1]

AYE: Weaver,

NAY: Cunningham, Flowers, Ali, Duckett, Shackleford, Caldwell

ABSTAINED: Koella

Motion 2

Commissioner Flowers moved for denial of the project based on: 1) Need – The applicant has not demonstrated the need or properly considered the alternatives that are provided by the existing services; 2) Economic Feasibility – Feasibility was not an issue; and 3) The project does not contribute to the orderly development of adequate and effective health care. Mr. Ali seconded the motion. The motion CARRIED [6-1-1]. **DENIED**

AYE: Cunningham, Flowers, Ali, Duckett, Koella, Shackleford, Caldwell

NAY: Weaver

ABSTAINED: Koella

Dr. Ali left meeting.

The two following applications were presented as Simultaneous Review: Imaging Alliance – Chattanooga PET, LLC - (Chattanooga, Hamilton County) - Project No. CN0310-092 and Chattanooga Imaging - (Chattanooga, Hamilton County) - Project No. CN0310-093.

Presentations:

Imaging Alliance – Chattanooga PET, LLC - (Chattanooga, Hamilton County) - Project No. CN0310-092

The establishment of outpatient diagnostic center (ODC), the acquisition of a combination positron emission tomography (PET) and computerized tomography (CT) GE Discovery LS unit and the initiation of PET services. The ODC will be located in approximately 3,000 square feet of renovated space. Project Cost \$4,466,973.00.

William West, Esq., representing the applicant, addressed the Agency and Dr. Steven Tishler spoke on behalf of the project. Bill Sanders, CEO, Imaging Alliance was present.

Chattanooga Imaging - (Chattanooga, Hamilton County) - Project No. CN0310-093

The replacement of an existing mobile positron emission tomography (PET) scanner as approved in CN0209-093A with a fixed base or stationary General Electric combination PET and computerized tomography (CT) scanner for the provision of PET imaging services in an existing outpatient diagnostic center (ODC). Project Cost \$1,856,000.00.

James Scott McDearman, Esq., representing the applicant, addressed the Agency. Speaking on behalf of the project were: Dr. Robert Phelgar, President of Associates Diagnostic Radiology; Dr. Anita Thomas, and Dr. Viam, Chattanooga Imaging. Sue Kilpatrick, Plaza Radiology, and Martin D. Simms, Chattanooga Imaging were present.

Opposition:

Imaging Alliance – Chattanooga PET, LLC - (Chattanooga, Hamilton County) - Project No. CN0310-092

Mark Cunningham, Esq., representing Diagnostic Radiology Consultants and Dr. Larry Samuels of Diagnostic Radiology opposed.

Chattanooga Imaging - (Chattanooga, Hamilton County) - Project No. CN0310-093

There was no opposition.

Rebuttals:

Imaging Alliance – Chattanooga PET, LLC - (Chattanooga, Hamilton County) - Project No. CN0310-092

Mr. West rebutted.

Motions:

Imaging Alliance – Chattanooga PET, LLC - (Chattanooga, Hamilton County) - Project No. CN0310-092

Ms. Flowers moved for denial of the project based on: 1) Need – The need is not met as the number of procedures offered and the anticipated charges of the procedures are not as favorable as the other applicant; 2) Economic Feasibility – The project is not economically feasible in that it is a group of Nashville doctors going into Chattanooga relying on the referral system from out of the community in order to meet their projected revenue; and 3) The project does not contribute to the orderly development of adequate and effective health care and will a duplication of services. Mr. Duckett seconded the motion. The motion CARRIED [7-0-0]. **DENIED**

AYE: Cunningham, Flowers, Duckett, Koella, Shackleford, Weaver, Caldwell

NAY: None

Chattanooga Imaging - (Chattanooga, Hamilton County) - Project No. CN0310-093

Mr. Koella moved for approval of the project based on: 1) Need – Need has been demonstrated. This project has local legislative support and expands the current provider's business; 2) Economic Feasibility – The project is economically feasible and cash reserves are available; and 3) The project does contribute to the orderly development of adequate and effective health care and they are properly licensed. Dr. Shackleford seconded the motion. The motion CARRIED [7-0-0]. **APPROVED**

AYE: Cunningham, Flowers, Duckett, Koella, Shackleford, Weaver, Caldwell

NAY: None

GENERAL COUNSEL'S REPORT

CONTESTED CASE UPDATES

Reid Brogden, General Counsel, offered to answer any questions regarding the contested case log.

LEGISLATIVE UPDATES

Reid Brogden, General Counsel, gave a brief update of bills that have been submitted as they relate to the Health Services and Development Agency.

CURRENT REPORTS

Statistical Reports

The reports were accepted into the record.

Finance, Ways and Means Committee Reports

The reports were accepted into the record.

Minutes

The minutes of the December 17, 2003, meeting was accepted, with the notation of the word "establishment" being misspelled on page 3, by unanimous voice vote [7-0-0].

ADJOURNMENT

There being no further business, the meeting adjourned.

Melanie M. Hill, Executive Director

MMH/mab